

CLEANING SERVICES ORDER FORM

***Rates include cleaning of floors and emptying wastebaskets. **Booth cleaning is performed the night prior to opening.**

One Clean Only

100 – 600 sq. ft \$0.16/sq.ft. x _____ x 1 Day = \$ _____
 601 – 1000 sq. ft \$0.14/sq.ft. x _____ x 1 Day = \$ _____
 1001 and over sq. ft \$0.12/sq.ft. x _____ x 1 Day = \$ _____

Daily Cleaning (must be more than one clean)

100 – 600 sq. ft \$0.13/sq.ft. x _____ x _____ Days = \$ _____
 601 – 1000 sq. ft \$0.11/sq.ft. x _____ x _____ Days = \$ _____
 1001 and over sq. ft \$0.08/sq.ft. x _____ x _____ Days = \$ _____
 Carpet Shampooing \$0.26/sq.ft. x _____ x _____ Days = \$ _____
 Rental of 35 gallon Waste Container..... \$10.00/per day x _____ x _____ Days = \$ _____
 Double-Sided Cloth Tape 36mm x 55m (1 ½" x 108') roll \$16.00/per roll x _____ = \$ _____

**Date of first cleaning: _____ Dates of Additional Cleaning(more than one day order): _____

Please list any special requirements and/or services required (subject to additional charges)

SUBTOTAL \$ _____
 H.S.T. #R866253842 13% _____
 TOTAL \$ _____

NOTE:

- * Event Management ONLY maintains the aisles. Therefore, it is imperative that you arrange to have your own booth cleaning service – if required.
- * Additional charges would be pending for carpet in need of special attention due to food sampling demonstration, wood, metal or form shavings, grease or oil.
- * To confirm if your order has been received, please call us after order has been sent out.
- * Please insure any protective floor covering is removed by 6:00 pm on the last move in date. Caldas will not be responsible for removal of floor covering.

Event: _____ Date of Event: _____
 Company Name: _____
 Company Address: _____
 City: _____ Prov. Or State: _____ Postal or Zip Code: _____
 Phone Number: _____ Ext. _____ Fax No.: _____
 Email Address: _____
 Name of Representative (Please print): _____ Title: _____
 Signature: _____ Date: _____

BOOTH NUMBER

SQ. FT.

PLEASE CHOOSE A METHOD OF PAYMENT: (Cheques payable to Caldas Building Services Inc.) ___CHEQUE ___VISA
 (We only accept Company Cheque, Cash or Visa)

VISA NUMBER: _____ EXPIRY DATE: _____

CARD HOLDER NAME: _____ SIGNATURE: _____

**ALL ORDERS MUST BE PAID IN FULL AT LEAST ONE WEEK PRIOR TO MOVE IN DATE.
 A 20% SURCHARGE WILL BE ADDED TO ALL ORDERS RECEIVED AFTER THIS DATE.**

ATTENTION EXHIBITORS

USE WHAT THE PROFESSIONALS USE SAVE TIME AND MONEY BY USING THE PROPER FLOOR TAPE

We would like to take this opportunity to remind all exhibitors that it is their responsibility to remove any flooring adhesive (namely carpet tape) at the end of the show.

We suggest using what the professionals use, double-sided cloth tape. Have you ever noticed how easily the aisle carpet is removed at the end of the show? The show providers use only double-sided cloth carpet tape for the booth and aisle carpet.

Benefits of double-sided cloth carpet tape:

- Strong holding power
- Adheres well to a variety of surfaces
- Removes cleanly after aging
- Improves overall productivity.

**Caldas Building Services now offers double-sided cloth tape for sale.
Our office is located just down from the show office in Hall # 1.**

36mm x 55m (1 ½" x 108') Roll \$16.00 per roll

Caldas Building Services does not recommend the use of packaging tape, duct tape, general-purpose carpet tape or double-sided foam tape.

Once again this notice is a reminder to the exhibitor that it is their responsibility to remove any and all flooring adhesive that they use. Any flooring adhesive left behind will be removed by Caldas Building Services, with the charges of removal being billed directly to the exhibitor at a cost of \$2.00 a running foot by the show management.

To avoid being billed for floor adhesive removal please use the recommended cloth tape, or ensure that your choice of flooring adhesive is completely removed during tear down of the show.



International Centre has now implemented a recycling program.

We ask for your support by separating your cardboard from the rest of the garbage.

Cleaners will be going around each aisle picking up the garbage and cardboard. By having it already separated will help us get the aisles cleared out faster and make it easier for exhibitor to move in.

We would like to thank you in advance for your contribution in our recycling program.

Caldas Building Services